

MEETING AGENDA

THE COOPERATIVE COUNCIL OF GOVERNMENTS BOARD MEETING

DATE: July 9, 2025

LOCATION: Meeting in Person: 6001 Cochran Road, Suite 333, Solon, Ohio 44139
Meeting via Zoom: <https://zoom.us/j/6210017133>
Zoom Meeting ID: 621 001 7133

1. **Approve:** 2025.05.14 CCOG Annual Meeting Minutes
2. **Financials:** Statement of Activity - CCOG - 2025.06.30
3. **Watch:** Ohio Auditor of State [Fraud Reporting & Training Video](#)
4. **Discussion:** Board Meeting Schedule for 2025 & Beyond
5. **Update:** City of Solon CCOG Board Members
6. **Voting Member Check-In & Utilization of Equalis Group Programs**
7. **Discussion:** Equalis Group Strategic Priorities
 - a. Procurement
 - b. Marketing & Supplier Engagement
 - c. Sales
8. **Resolutions for Consideration/Adoption:**
 - a. **Resolution 2025.07.1** – Approving and Ratifying Master Agreement with Musco Sports Lighting.
 - b. **Resolution 2025.07.2** – Approving and Ratifying Master Agreements with Playground Equipment & Related Solutions Awardees.
 - c. **Resolution 2025.07.3** – Approving and Ratifying Master Agreements with Sports Surfacing & Related Solutions Awardees.
 - d. **Resolution 2024.07.4** – Approving and Ratifying Extension of Master Agreement with Ohio Paving.
 - e. **Resolution 2024.07.5** – Approving and Ratifying the Procedeo LLC’s Amended & Restated Master Agreement.

RESOLUTION #2025.07.1

APPROVING AND RATIFYING THE AGREEMENT WITH MUSCO SPORTS LIGHTING, LLC AS A RESPONSIBLE RESPONDENT WHOSE PROPOSAL WAS THE MOST ADVANTAGEOUS PROPOSAL IN RESPONSE TO RFP #COG-2166 FOR THE EQUALIS GROUP SPORTS & FACILITY LIGHTING AND RELATED SERVICES PROGRAM.

WHEREAS, The Cooperative Council of Governments, Inc. (“**CCOG**”), a Council of Governments and not-for-profit organization, provides group purchasing and outsourced shared services programs (the “**Programs**”) to its voting members (the “**Voting Members**”) its affiliate members (the “**Affiliate Members**”), and to members of Equalis Group (“**Equalis Group**”), collectively the “**Members**”, for the purposes of each Member satisfying and/or fulfilling its respective responsibility, obligation, duty, desire, or goal of providing for and maintaining the health, safety, and welfare of its citizenry, which includes, but is not limited to, administrative functions, actions, and duties;

WHEREAS, CCOG authorized the development of the sports & recreation program (the “**Sports & Recreation Program**”) through Resolution #2020.05.4 adopted by the CCOG Board of Directors on May 13, 2020;

WHEREAS, as directed and authorized by Resolution #2020.05.4, Equalis Group LLC (“**Equalis**”), CCOG’s sole procurement and contracting director and outsourced management team, developed RFP #COG-2166, which RFP was published by CCOG on March 7, 2025, for sports & facility lighting with installation and related services (the “**Sports & Facility Lighting with Installation and Related Services Program**”), a subset of the Sports & Recreation Program;

WHEREAS, the proposal review team identified Musco Sports Lighting, LLC (“**Musco**”) as the responsible respondent whose proposal was the most advantageous with pricing, capabilities, experience, and other factors considered; and

WHEREAS, Musco and Equalis have negotiated contract terms to make Musco products and services available to Equalis Group Members as part of the Sports & Recreation Program for the purposes of each Member satisfying and/or fulfilling its respective responsibility, obligation, duty, desire, or goal of providing for and maintaining the health, safety, and welfare of its citizenry, which includes, but is not limited to, administrative functions, actions, and duties.

BE IT RESOLVED, by the Cooperative Council of Governments’ Board of Directors, that the Cooperative Council of Governments hereby approves and ratifies the agreement with Musco as a provider of services under the Sports & Facility Lighting with Installation and Related Services Program and authorizes the execution of the agreement.

THE COOPERATIVE COUNCIL OF GOVERNMENTS

Attest:

Seth Cales, CCOG Board President

David J. Akers, CCOG Secretary
Date Adopted: July 9, 2025

RESOLUTION #2025.07.2

APPROVING AND RATIFYING THE MASTER AGREEMENTS WITH THE RESPONSIBLE RESPONDENTS WHOSE PROPOSALS WERE THE MOST ADVANTAGEOUS IN RESPONSE TO RFP #COG-2165 FOR THE EQUALIS GROUP PLAYGROUND EQUIPMENT & RELATED SOLUTIONS PROGRAM.

WHEREAS, The Cooperative Council of Governments, Inc. (“**CCOG**”), a Council of Governments and not-for-profit organization, provides group purchasing and outsourced shared services programs (the “**Programs**”) to its voting members (the “**Voting Members**”) its affiliate members (the “**Affiliate Members**”), and to members of Equalis Group (“**Equalis Group**”), collectively the “**Members**”, for the purposes of each Member satisfying and/or fulfilling its respective responsibility, obligation, duty, desire, or goal of providing for and maintaining the health, safety, and welfare of its citizenry, which includes, but is not limited to, administrative functions, actions, and duties;

WHEREAS, CCOG authorized the development of the playground surfaces & equipment program (the “**Playground Surfaces & Equipment Program**”) through Resolution #2020.03.2 adopted by the CCOG Board of Directors on March 11, 2020;

WHEREAS, as directed and authorized by Resolution #2020.03.2, Equalis Group LLC (“**Equalis**”), CCOG’s sole procurement and contracting director and outsourced management team, developed RFP #COG-2165, which RFP was published by CCOG on March 7, 2025, for playground equipment & related solutions program (the “**Playground Equipment & Related Solutions Program**”), a subset of the Playground Surfaces & Equipment Program;

WHEREAS, the proposal review team identified BCI Burke, LLC and Great Southern Recreation, LLC (“**Awarded Suppliers**”) as responsible respondents whose proposals were the most advantageous proposals with pricing, capabilities, experience, and other factors considered; and

WHEREAS, Awarded Suppliers and Equalis have negotiated contract terms to make Awarded Suppliers’ products and services available to Equalis Group Members as part of the Playground Surfaces & Equipment Program for the purposes of each Member satisfying and/or fulfilling its respective responsibility, obligation, duty, desire, or goal of providing for and maintaining the health, safety, and welfare of its citizenry, which includes, but is not limited to, administrative functions, actions, and duties.

BE IT RESOLVED, by the Cooperative Council of Governments’ Board of Directors, that the Cooperative Council of Governments hereby approves and ratifies the agreements with Awarded Suppliers as providers of services under the Playground Equipment & Related Solutions Program and authorizes the execution of the agreements.

THE COOPERATIVE COUNCIL OF GOVERNMENTS

Attest:

Seth Cales, CCOG Board President

David J. Akers, CCOG Secretary
Date Adopted: July 9, 2025

RESOLUTION #2025.07.3

APPROVING AND RATIFYING THE MASTER AGREEMENTS WITH THE RESPONSIBLE RESPONDENTS WHOSE PROPOSALS WERE THE MOST ADVANTAGEOUS IN RESPONSE TO RFP #COG-2164 FOR THE EQUALIS GROUP SPORTS SURFACING & RELATED SOLUTIONS PROGRAM.

WHEREAS, The Cooperative Council of Governments, Inc. (“**CCOG**”), a Council of Governments and not-for-profit organization, provides group purchasing and outsourced shared services programs (the “**Programs**”) to its voting members (the “**Voting Members**”) its affiliate members (the “**Affiliate Members**”), and to members of Equalis Group (“**Equalis Group**”), collectively the “**Members**”, for the purposes of each Member satisfying and/or fulfilling its respective responsibility, obligation, duty, desire, or goal of providing for and maintaining the health, safety, and welfare of its citizenry, which includes, but is not limited to, administrative functions, actions, and duties;

WHEREAS, CCOG authorized the development of the sports & recreation program (the “**Sports & Recreation Program**”) through Resolution #2020.05.4 adopted by the CCOG Board of Directors on May 13, 2025;

WHEREAS, as directed and authorized by Resolution #2020.05.4, Equalis Group LLC (“**Equalis**”), CCOG’s sole procurement and contracting director and outsourced management team, developed RFP #COG-2164, which RFP was published by CCOG on March 7, 2025, for sports surfacing & related solutions program (the “**Sports Surfacing & Related Solutions Program**”), a subset of the Sports & Recreation Program;

WHEREAS, the proposal review team identified FieldTurf USA, Inc.; Polyloom Corporation of America, dba TenCate Grass N.A.; and AstroTurf Corporation (“**Awarded Suppliers**”) as responsible respondents whose proposals were the most advantageous proposals with pricing, capabilities, experience, and other factors considered; and

WHEREAS, Awarded Suppliers and Equalis have negotiated contract terms to make Awarded Suppliers’ products and services available to Equalis Group Members as part of the Sports & Recreation Program for the purposes of each Member satisfying and/or fulfilling its respective responsibility, obligation, duty, desire, or goal of providing for and maintaining the health, safety, and welfare of its citizenry, which includes, but is not limited to, administrative functions, actions, and duties.

BE IT RESOLVED, by the Cooperative Council of Governments’ Board of Directors, that the Cooperative Council of Governments hereby approves and ratifies the agreements with Awarded Suppliers as a providers of services under the Sports Surfacing & Related Solutions Program and authorizes the execution of the agreements.

THE COOPERATIVE COUNCIL OF GOVERNMENTS

Attest:

Seth Cales, CCOG Board President

David J. Akers, CCOG Secretary
Date Adopted: July 9, 2025

RESOLUTION #2025.07.4

APPROVING AND RATIFYING AMENDMENT TO THE MASTER AGREEMENT WITH OHIO PAVING & CONSTRUCTION COMPANY FOR EQUALIS GROUP'S OHIO OPEN MARKET JOB ORDER CONTRACTING PROGRAM

WHEREAS, The Cooperative Council of Governments, Inc. ("**CCOG**"), a Council of Governments and not-for-profit organization, provides group purchasing and outsourced shared services programs (the "**Programs**") to its voting members (the "**Voting Members**") its affiliate members (the "**Affiliate Members**"), and to members of Equalis Group ("**Equalis Group**"), collectively the "**Members**", for the purposes of each Member satisfying and/or fulfilling its respective responsibility, obligation, duty, desire, or goal of providing for and maintaining the health, safety, and welfare of its citizenry, which includes, but is not limited to, administrative functions, actions, and duties;

WHEREAS, Equalis Group LLC ("**Equalis**") is CCOG's sole procurement and contracting director and outsourced management team;

WHEREAS, CCOG, Equalis Group, and Ohio Paving & Construction Company ("**Ohio Paving**") are parties to an agreement (the "**Master Agreement**"), which establishes Ohio Paving as a CCOG supplier for the Ohio open market job order contracting program (the "**Program**") effective July 1, 2021;

WHEREAS, Equalis routinely evaluates i) the effectiveness of the Program in meeting the needs of Members, and ii) how competitive the Program with Ohio Paving is when compared with other potential solutions in the marketplace available to Members;

WHEREAS, Equalis has determined that the current Program and relationship with Ohio Paving consistently meets or exceeds expectations, and has recommended CCOG amend the contract to exercise the renewal clause and extend its expiration until May 31, 2027; and

WHEREAS, the Master Agreement specifically authorizes the parties to amend the Master Agreement upon mutual consent.

BE IT RESOLVED, by The Cooperative Council of Governments' Board of Directors, that i) Equalis is authorized on behalf of CCOG to negotiate contract terms for the amendment of the Master Agreement, and ii) CCOG has approved and authorized the execution of the amendment to the Master Agreement.

THE COOPERATIVE COUNCIL OF GOVERNMENTS

Attest:

Seth Cales, CCOG Board President

David J. Akers, CCOG Secretary
Date Adopted: Jul 9, 2025

RESOLUTION #2025.07.5

APPROVING AND RATIFYING THE AMENDED & RESTATED MASTER AGREEMENT WITH THE PROCEDEO LLC FOR EQUALIS GROUP'S OWNER ADVOCATE SERVICES FOR CAPITAL IMPROVEMENT PROJECT MANAGEMENT PROGRAM.

WHEREAS, The Cooperative Council of Governments, Inc. ("**CCOG**"), a Council of Governments and not-for-profit organization, provides group purchasing and outsourced shared services programs (the "**Programs**") to its voting members (the "**Voting Members**") its affiliate members (the "**Affiliate Members**"), and to members of Equalis Group ("**Equalis Group**"), collectively the "**Members**", for the purposes of each Member satisfying and/or fulfilling its respective responsibility, obligation, duty, desire, or goal of providing for and maintaining the health, safety, and welfare of its citizenry, which includes, but is not limited to, administrative functions, actions, and duties;

WHEREAS, CCOG established the owner advocate services for capital improvement project management (the "**Owner Advocate Program**" or the "**Program**") and selected CORE Construction LLC ("**CORE**") as the awarded provider of Owner Advocate Program services;

WHEREAS, pursuant to the terms of the Master Agreement, CORE assigned all duties, rights, and obligations under the agreement to Procedeo, LLC ("**Procedeo**").

WHEREAS, CCOG, Equalis Group, and Procedeo are parties to an Agreement (the "**Master Agreement**") effective May 1, 2023, which establishes Procedeo as CCOG's awarded supplier for the Owner Advocate Program;

WHEREAS, the Master Agreement authorizes the parties to amend the Master Agreement upon the mutual consent of the parties; and

WHEREAS, Procedeo desires to replace references to CORE with references to Procedeo to reflect Core's assignment of its duties, rights, and obligations in the Master Agreement to Procedeo.

BE IT RESOLVED, by the Cooperative Council of Governments' Board of Directors, that i) CCOG has approved and authorized the amended and restated Master Agreement, and ii) CCOG has approved and authorized the execution of the amended and restated Master Agreement.

THE COOPERATIVE COUNCIL OF GOVERNMENTS

Attest:

Seth Cales, CCOG Board President

David J. Akers, CCOG Secretary
Date Adopted: Jul 9, 2025