

MEETING AGENDA

THE COOPERATIVE COUNCIL OF GOVERNMENTS BOARD MEETING

DATE: July 10, 2024

LOCATION: Meeting in Person: 6001 Cochran Road, Suite 333, Solon, Ohio 44139
Meeting via Zoom: <https://zoom.us/j/6210017133>
Zoom Meeting ID: 621 001 7133

1. **Approve:** 2024.05.08 CCOG Meeting Minutes
2. **Financials:** Statement of Activity - CCOG - 2024.06.30
3. **Voting Member Check-In & Utilization of Equalis Group Programs**
4. **Discussion:** Equalis Group Strategic Priorities
 - a. Procurement
 - b. Marketing & Supplier Engagement
 - c. Sales
5. **Resolutions for Consideration/Adoption:**
 - a. **Resolution 2024.07.1** – Approving and ratifying the Master Agreements of the Awarded Suppliers for the Mobile Parking Payment & Management Solutions Program.
 - b. **Resolution 2024.07.2** – Approving and ratifying the Master Agreements of the Awarded Suppliers for the Rideshare & Transportation Solutions Program.
 - c. **Resolution 2024.07.3** – Approving and ratifying the Master Agreements with OperationsHERO for the CMMS & Facility Management Software Program.
 - d. **Resolution 2024.07.4** – Approving and ratifying the extension of the Master Agreement with Grainger.

RESOLUTION #2024.07.1

APPROVING AND RATIFYING THE AGREEMENTS WITH THE RESPONSIBLE RESPONDENTS WHOSE PROPOSALS WERE THE MOST ADVANTAGEOUS IN RESPONSE TO RFP #COG-2154 FOR THE EQUALIS GROUP MOBILE PARKING PAYMENT & MANAGEMENT SOLUTIONS PROGRAM.

WHEREAS, The Cooperative Council of Governments, Inc. (“**CCOG**”), a Council of Governments and not-for-profit organization, provides group purchasing and outsourced shared services programs (the “**Programs**”) to its voting members (the “**Voting Members**”) its affiliate members (the “**Affiliate Members**”), and to members of Equalis Group (“**Equalis Group**”), collectively the “**Members**”, for the purposes of each Member satisfying and/or fulfilling its respective responsibility, obligation, duty, desire, or goal of providing for and maintaining the health, safety, and welfare of its citizenry, which includes, but is not limited to, administrative functions, actions, and duties;

WHEREAS, CCOG authorized the development of the parking and curb management program (the “**Parking & Curb Management Program**”) through Resolution #2024.03.3 adopted by the CCOG Board of Directors on March 13, 2024;

WHEREAS, as directed and authorized by Resolution #2024.03.3, Equalis Group LLC (“**Equalis**”), CCOG’s sole procurement and contracting director and outsourced management team, developed RFP #COG-2154, which RFP was published by CCOG on March 28, 2024, for the mobile parking payment and management solutions program (the “**Mobile Parking Payment & Management Solutions Program**”), a subset of the Parking & Curb Management Program;

WHEREAS, the proposal review team identified Arcadis Architects, Engineers and Landscape Architects; Premium Parking Service, LLC; ParkMobile, LLC; and ParkHub, Inc. (the “**Awarded Suppliers**”) as the responsible respondents whose proposals were the most advantageous with pricing, capabilities, experience, and other factors considered;

WHEREAS, Awarded Suppliers and Equalis have negotiated contract terms to make Awarded Suppliers’ products and services available to Equalis Group Members as part of the Parking & Curb Management Program for the purposes of each Member satisfying and/or fulfilling its respective responsibility, obligation, duty, desire, or goal of providing for and maintaining the health, safety, and welfare of its citizenry, which includes, but is not limited to, administrative functions, actions, and duties.

BE IT RESOLVED, by the Cooperative Council of Governments’ Board of Directors, that the Cooperative Council of Governments hereby approves and ratifies the agreements with Awarded Suppliers as providers of services under the Mobile Parking Payment & Management Solutions Program and authorizes the execution of the agreements.

THE COOPERATIVE COUNCIL OF GOVERNMENTS

Attest:

Franklyn A. Corlett, CCOG Board President

David J. Akers, CCOG Secretary
Date Adopted: July 10, 2024

RESOLUTION #2024.07.2

APPROVING AND RATIFYING THE AGREEMENTS WITH THE RESPONSIBLE RESPONDENTS WHOSE PROPOSALS WERE THE MOST ADVANTAGEOUS IN RESPONSE TO RFP #COG-2155 FOR THE EQUALIS GROUP RIDESHARE & TRANSPORTATION SOLUTIONS PROGRAM.

WHEREAS, The Cooperative Council of Governments, Inc. (“**CCOG**”), a Council of Governments and not-for-profit organization, provides group purchasing and outsourced shared services programs (the “**Programs**”) to its voting members (the “**Voting Members**”) its affiliate members (the “**Affiliate Members**”), and to members of Equalis Group (“**Equalis Group**”), collectively the “**Members**”, for the purposes of each Member satisfying and/or fulfilling its respective responsibility, obligation, duty, desire, or goal of providing for and maintaining the health, safety, and welfare of its citizenry, which includes, but is not limited to, administrative functions, actions, and duties;

WHEREAS, CCOG authorized the development of the transportation program (the “**Transportation Program**”) through Resolution #2020.11.11 adopted by the CCOG Board of Directors on November 11, 2020;

WHEREAS, as directed and authorized by Resolution #2020.11.11, Equalis Group LLC (“**Equalis**”), CCOG’s sole procurement and contracting director and outsourced management team, developed RFP #COG-2155, which RFP was published by CCOG on March 28, 2024, for the rideshare and transportation solutions program (the “**Rideshare & Transportation Solutions Program**”), a subset of the Transportation Program;

WHEREAS, the proposal review team identified SP Plus Corporation and Uber Technologies, Inc. (the “**Awarded Suppliers**”) as the responsible respondents whose proposals were the most advantageous proposals with pricing, capabilities, experience, and other factors considered;

WHEREAS, Awarded Suppliers and Equalis have negotiated contract terms to make Awarded Suppliers’ products and services available to Equalis Group Members as part of the Transportation Program for the purposes of each Member satisfying and/or fulfilling its respective responsibility, obligation, duty, desire, or goal of providing for and maintaining the health, safety, and welfare of its citizenry, which includes, but is not limited to, administrative functions, actions, and duties.

BE IT RESOLVED, by the Cooperative Council of Governments’ Board of Directors, that the Cooperative Council of Governments hereby approves and ratifies the agreements with Awarded Supplier as a provider of services under the Rideshare & Transportation Solutions Program and authorizes the execution of the agreement.

THE COOPERATIVE COUNCIL OF GOVERNMENTS

Attest:

Franklyn A. Corlett, CCOG Board President

David J. Akers, CCOG Secretary
Date Adopted: July 10, 2024

RESOLUTION #2024.07.3

APPROVING AND RATIFYING THE AGREEMENT WITH OPERATIONSHERO AS THE RESPONSIBLE RESPONDENT WHOSE PROPOSAL WAS THE MOST ADVANTAGEOUS PROPOSAL IN RESPONSE TO RFP #COG-2156 FOR THE EQUALIS GROUP CMMS & FACILITY MANAGEMENT SOFTWARE PROGRAM.

WHEREAS, The Cooperative Council of Governments, Inc. (“**CCOG**”), a Council of Governments and not-for-profit organization, provides group purchasing and outsourced shared services programs (the “**Programs**”) to its voting members (the “**Voting Members**”) its affiliate members (the “**Affiliate Members**”), and to members of Equalis Group (“**Equalis Group**”), collectively the “**Members**”, for the purposes of each Member satisfying and/or fulfilling its respective responsibility, obligation, duty, desire, or goal of providing for and maintaining the health, safety, and welfare of its citizenry, which includes, but is not limited to, administrative functions, actions, and duties;

WHEREAS, CCOG authorized the development of the information technology program (the “**Information Technology Program**”) through Resolution #2020.05.4 adopted by the CCOG Board of Directors on May 13, 2020.

WHEREAS, as directed and authorized by Resolution #2020.05.4, Equalis Group LLC (“**Equalis**”), CCOG's sole procurement and contracting director and outsourced management team, developed RFP #COG-2156, which RFP was published by CCOG on March 28, 2024, for the CMMS and facility management software (the “**CMMS & Facility Management Software Program**”), a subset of the Information Technology Program.

WHEREAS, the proposal review team identified OperationsHERO, Inc. (“**OperationsHERO**”) as the responsible respondent whose proposal was the most advantageous proposals with pricing, capabilities, experience, and other factors considered;

WHEREAS, OperationsHERO and Equalis have negotiated contract terms to make OperationsHERO products and services available to Equalis Group Members as part of the Information Technology Program for the purposes of each Member satisfying and/or fulfilling its respective responsibility, obligation, duty, desire, or goal of providing for and maintaining the health, safety, and welfare of its citizenry, which includes, but is not limited to, administrative functions, actions, and duties.

BE IT RESOLVED, by the Cooperative Council of Governments' Board of Directors, that the Cooperative Council of Governments hereby approves and ratifies the agreement with OperationsHERO as a provider of services under the CMMS & Facility Management Software Program and authorizes the execution of the agreement.

THE COOPERATIVE COUNCIL OF GOVERNMENTS

Attest:

Franklyn A. Corlett, CCOG Board President

David J. Akers, CCOG Secretary
Date Adopted: July 10, 2024

RESOLUTION #2024.07.4

APPROVING AND RATIFYING AN AMENDMENT TO THE MASTER AGREEMENT WITH W. W. GRAINGER, INC.

WHEREAS, The Cooperative Council of Governments, Inc. ("**CCOG**"), a Council of Governments and not-for-profit organization, provides group purchasing and outsourced shared services programs (the "**Programs**") to its voting members (the "**Voting Members**"), its affiliate members (the "**Affiliate Members**"), and to members of Equalis Group ("**Equalis Group**"), collectively the "**Members**", for the purposes of each Member satisfying and/or fulfilling its respective responsibility, obligation, duty, desire, or goal of providing for and maintaining the health, safety, and welfare of its citizenry, which includes, but is not limited to, administrative functions, actions, and duties;

WHEREAS, Equalis Group LLC ("**Equalis**") is CCOG's sole procurement and contracting director and outsourced management team;

WHEREAS, CCOG and W. W. Grainger, Inc. ("**Grainger**") are parties to an agreement (the "**Master Agreement**"), which establishes Grainger as CCOG's supplier for the maintenance, repair, and operations supplies program (the "**MRO Program**") effective March 1, 2021 and with an expiration of May 31, 2024;

WHEREAS, Equalis is working with Grainger to ensure the contract terms and conditions are current, accurate and memorializes the mutual agreements between all parties and provides value to Member.

WHEREAS, Equalis and Grainger recommend a contract extension until February 28, 2026, as agreed to in writing by the Parties;

WHEREAS, the Master Agreement specifically authorizes the parties to extend the Master Agreement upon mutual consent; and,

BE IT RESOLVED, by The Cooperative Council of Governments' Board of Directors, that i) CCOG has approved and authorized the amendment of the Master Agreement, ii) Equalis is authorized on behalf of CCOG to negotiate contract terms for the amendment of the Master Agreement, and iii) CCOG is authorized to enter into the amended and extended Master Agreement once the terms are finalized.

THE COOPERATIVE COUNCIL OF GOVERNMENTS

Attest:

Franklyn A. Corlett, CCOG Board President

David J. Akers, CCOG Secretary
Date Adopted: July 10, 2024