

MEETING AGENDA

THE COOPERATIVE COUNCIL OF GOVERNMENTS BOARD MEETING

DATE: March 13, 2024

LOCATION: Meeting in Person: 6001 Cochran Road, Suite 333, Solon, Ohio 44139
Meeting via Zoom: <https://zoom.us/j/6210017133>
Zoom Meeting ID: 621 001 7133

1. **Approve:** 2024.01.24 CCOG Annual Meeting Minutes
2. **Financials:** Statement of Activity - CCOG – 2024.02.29
3. **Voting Member Check-In & Utilization of Equalis Group Programs**
4. **Discussion:** Equalis Group Strategic Priorities
 - a. Procurement
 - b. Marketing & Supplier Engagement
 - c. Sales
5. **Resolutions for Consideration/Adoption:**
 - a. **Resolution 2024.03.1** – Approving and ratifying the extension of the Master Agreement with Grainger.
 - b. **Resolution 2024.03.2** – Approving and ratifying the extension of the Master Agreement with GTY Technology Holdings, Inc.
 - c. **Resolution 2024.03.3** – Authorizing the establishment of the Parking & Curb Management Programs.

RESOLUTION #2024.03.1

APPROVING AND RATIFYING AN AMENDMENT TO THE MASTER AGREEMENT WITH W. W. GRAINGER, INC. FOR EQUALIS GROUP'S MRO PROGRAM

WHEREAS, The Cooperative Council of Governments, Inc. ("**CCOG**"), a Council of Governments and not-for-profit organization, provides group purchasing and outsourced shared services programs (the "**Programs**") to its voting members (the "**Voting Members**"), its affiliate members (the "**Affiliate Members**"), and to members of Equalis Group ("**Equalis Group**"), collectively the "**Members**", for the purposes of each Member satisfying and/or fulfilling its respective responsibility, obligation, duty, desire, or goal of providing for and maintaining the health, safety, and welfare of its citizenry, which includes, but is not limited to, administrative functions, actions, and duties;

WHEREAS, Equalis Group LLC ("**Equalis**") is CCOG's sole procurement and contracting director and outsourced management team;

WHEREAS, CCOG and W. W. Grainger, Inc. ("**Grainger**") are parties to an agreement (the "**Master Agreement**"), which establishes Grainger as CCOG's supplier for the maintenance, repair, and operations supplies program (the "**MRO Program**"), effective March 1, 2021 and with an expiration of February 29, 2024;

WHEREAS, Equalis is working with Grainger to ensure the contract terms and conditions are current, accurate, and memorialize the mutual agreements between all parties and provides value to Members.

WHEREAS, Equalis and Grainger recommend a one month contract extension until March 31, 2024, to finalize negotiation of updated terms and conditions as agreed to in writing by the Parties; and,

WHEREAS, the Master Agreement specifically authorizes the parties to extend the Master Agreement upon mutual consent.

BE IT RESOLVED, by The Cooperative Council of Governments' Board of Directors, that i) CCOG has approved and authorized the amendment to the Master Agreement, ii) Equalis is authorized on behalf of CCOG to negotiate contract terms to amend the Master Agreement, and iii) CCOG is authorized to enter into the amended and extended Master Agreement once the terms are finalized.

THE COOPERATIVE COUNCIL OF GOVERNMENTS

Attest:

Franklyn A. Corlett, CCOG Board President

David J. Akers, CCOG Secretary
Date Adopted: March 13, 2024

RESOLUTION #2024.03.2

APPROVING AND RATIFYING THE EXTENSION OF THE MASTER AGREEMENT WITH GTY TECHNOLOGY HOLDINGS, INC. FOR EQUALIS GROUP'S FACILITY MANAGEMENT PROGRAM

WHEREAS, The Cooperative Council of Governments, Inc. ("**CCOG**"), a Council of Governments and not-for-profit organization, provides group purchasing and outsourced shared services programs (the "**Programs**") to its voting members (the "**Voting Members**") its affiliate members (the "**Affiliate Members**"), and to members of Equalis Group ("**Equalis Group**"), collectively the "**Members**", for the purposes of each Member satisfying and/or fulfilling its respective responsibility, obligation, duty, desire, or goal of providing for and maintaining the health, safety, and welfare of its citizenry, which includes, but is not limited to, administrative functions, actions, and duties;

WHEREAS, Equalis Group LLC ("**Equalis**") is CCOG's sole procurement and contracting director and outsourced management team;

WHEREAS, CCOG and GTY Technology Holdings, Inc. ("**GTY**") are parties to an agreement (the "**Master Agreement**"), which establishes GTY as a CCOG supplier for the cloud solutions program (the "**Program**"), effective January 1, 2023 and with an expiration of December 31, 2026;

WHEREAS, Equalis routinely evaluates the effectiveness of the Program in meeting the cloud solutions needs of Members;

WHEREAS, Equalis has determined that the current Program and relationship with GTY consistently provides the best available and most cost competitive cloud solutions to the broadest range of Members, and has recommended to CCOG that the Master Agreement be extended to allow Members to utilize the services of GTY for the desired contract term;

WHEREAS, the Equalis Group specifically includes the option for CCOG and GTY to renew the Master Agreement upon mutual consent; and,

WHEREAS, Equalis Group recommends extending the term of the Master Agreement by one year until December 31, 2027;

BE IT RESOLVED, by The Cooperative Council of Governments' Board of Directors, that i) CCOG has approved and authorized the amendment to and extension of the Master Agreement, ii) Equalis is authorized on behalf of CCOG to negotiate contract terms for the amendment to and extension of the Master Agreement, and iii) CCOG is authorized to enter into the amended and extended Master Agreement once the terms are finalized.

THE COOPERATIVE COUNCIL OF GOVERNMENTS

Attest:

Franklyn A. Corlett, CCOG Board President

David J. Akers, CCOG Secretary
Date Adopted: March 13, 2024

RESOLUTION #2024.3.3

AUTHORIZING THE CREATION AND ESTABLISHMENT OF THE PARKING AND CURB MANAGEMENT PROGRAM

WHEREAS, The Cooperative Council of Governments, Inc. ("**CCOG**"), a regional Council of Governments and not-for-profit organization, provides group purchasing and outsourced shared services programs (the "**Programs**") to its voting members (the "**Voting Members**"), its affiliate members (the "**Affiliate Members**"), and to members of Equalis Group ("**Equalis Group**"), collectively the "**Members**", for the purposes of each Member satisfying and/or fulfilling its respective responsibility, obligation, duty, desire, or goal of providing for and maintaining the health, safety, and welfare of its citizenry, which includes, but is not limited to, administrative functions, actions, and duties;

WHEREAS, CCOG desires to create and establish the parking and curb management program (the "**Parking and Curb Management Program**" or the "**Program**") to achieve improved pricing, service levels, and contract terms on behalf of Members for the procurement, development, and ongoing operation of related solutions that can be used by Members for a wide range of purposes as determined by each Member for the purposes of each Member satisfying and/or fulfilling its respective responsibility, obligation, duty, desire, or goal of providing and maintaining the health, safety, and welfare of citizenry, which includes, but is not limited to administrative functions, actions, and duties; and,

WHEREAS, Equalis Group LLC ("**Equalis**") is CCOG's sole procurement and contracting director and outsourced management team; and,

BE IT RESOLVED, by The Cooperative Council of Governments' Board of Directors, that i) CCOG has approved and authorized the development of the Parking and Curb Management Program, ii) Equalis is authorized on behalf of CCOG to facilitate all aspects of developing the Programs, including creating Program specifications, conducting necessary procurement processes in accordance with applicable public sector procurement guidelines, selecting winning suppliers, and negotiating supplier contract terms, and iii) CCOG is authorized to enter into contracts with the winning Program suppliers and Equalis for the provision of the this Program to Members.

THE COOPERATIVE COUNCIL OF GOVERNMENTS

Attest:

Franklyn A. Corlett, CCOG Board President

David J. Akers, CCOG Secretary
Date Adopted: March, 13, 2024