

MEETING AGENDA

THE COOPERATIVE COUNCIL OF GOVERNMENTS ANNUAL MEETING

DATE: January 25, 2023

LOCATION: Meeting In Person: 6001 Cochran Road, Suite 333, Solon, Ohio 44139
Meeting via Zoom: <https://zoom.us/j/6210017133>
Zoom Meeting ID: 621 001 7133

1. **Approve:** 2022.11.09 CCOG Board Meeting Minutes
2. **Election of Officers for 2023:** President, Treasurer & Secretary
3. **Discussion:** Amending the Code of Regulations
4. **Financials:** Statement of Activity - CCOG - 2022.12.31
5. **Financials:** Proposed 2023 Budget
6. **Voting Member Check-In & Utilization of Equalis Group Programs**
7. **Discussion:** Equalis Group Strategic Priorities
 - a. Procurement
 - b. Marketing & Supplier Engagement
 - c. Sales
8. **Resolutions for Consideration/Adoption**
 - a. **Resolution 2023.1.1** – Approving & Adopting the Amended & Restated Code of Regulations of The Cooperative Council of Governments Presented and Considered Today
 - b. **Resolution 2023.1.2** – Approving & Ratifying the Master Agreements of Multiple Sports Construction Services Awardees
 - c. **Resolution 2023.1.3** – Approving & Ratifying the Master Agreements of Multiple Cloud Solutions Awardees
 - d. **Resolution 2023.1.4** – Approving & Ratifying the Amended & Restated Master Agreement with CVS/Caremark and Health Action Council
 - e. **Resolution 2023.1.5** – Approving & Ratifying the Amended & Restated Master Agreement with Ameresco
9. **“Parking Lot” Items**
 - a. CCOG Website

RESOLUTION #2023.1.1

APPROVING AND ADOPTING THE AMENDED & RESTATED CODE OF REGULATIONS OF THE COOPERATIVE COUNCIL OF GOVERNMENTS PRESENTED AND CONSIDERED TODAY

WHEREAS, The Cooperative Council of Governments ("**CCOG**") is a regional council of governments organized under Chapter 167 of the Ohio Revised Code providing group purchasing and outsourced shared services programs to its voting members (the "**Voting Members**"), its affiliate members (the "**Affiliate Members**"), and to members of Equalis Group, collectively the "**Members**," for the purposes of each Member satisfying and/or fulfilling its respective responsibility, obligation, duty, desire, or goal of providing for and maintaining the health, safety, and welfare of its citizenry, which includes, but is not limited to, administrative functions, actions, and duties;

WHEREAS, CCOG approved and adopted a Code of Regulations on November 26, 2013, and subsequently approved and adopted the Amended & Restated Code of Regulations on November 14, 2018; and,

WHEREAS, CCOG desires to approve and adopt Amended & Restated Code of Regulations, effective immediately.

BE IT RESOLVED, by The Cooperative Council of Governments' Board of Directors, that The Cooperative Council of Governments hereby approves and adopts the Amended & Restated Code of Regulations presented to and considered by the Board of Directors on January 25, 2023, effective immediately.

THE COOPERATIVE COUNCIL OF GOVERNMENTS

Franklyn A. Corlett, CCOG Board President

Attest:

David J. Akers, CCOG Secretary
Date Adopted: January 25, 2023

RESOLUTION #2023.1.2

APPROVING & RATIFYING THE AGREEMENTS WITH MAMMOTH SPORTS CONSTRUCTION, INC., THE LANDTEK GROUP, INC., AND THORWORKS INDUSTRIES, INC. AS RESPONSIVE AND THE MOST ADVANTAGEOUS BIDDERS IN RESPONSE TO RFP #COG-2138 FOR THE EQUALIS GROUP SPORTS CONSTRUCTION SERVICES PROGRAM

WHEREAS, The Cooperative Council of Governments, Inc. (“**CCOG**”), a Council of Governments and not-for-profit organization, provides group purchasing and outsourced shared services programs (the “**Programs**”) to its voting members (the “**Voting Members**”) its affiliate members (the “**Affiliate Members**”), and to members of Equalis Group (“**Equalis Group**”), collectively the “**Members**”, for the purposes of each Member satisfying and/or fulfilling its respective responsibility, obligation, duty, desire, or goal of providing for and maintaining the health, safety, and welfare of its citizenry, which includes, but is not limited to, administrative functions, actions, and duties;

WHEREAS, CCOG authorized the development of the construction services & job order contracting program (the “**Construction Services & Job Order Contracting Program**” or the “**Program**”) through Resolution #2020.07.2 adopted by the CCOG Board of Directors on July 8, 2020;

WHEREAS, as directed and authorized by Resolution #2020.07.2, Equalis Group LLC (“**Equalis**”), CCOG’s sole procurement and contracting director and outsourced management team, developed RFP #COG-2138, which was published by CCOG on October 7, 2022, for the sports construction services program (the “**Sports Construction Services Program**”), a subset of the **Construction Services & Job Order Contracting Program**.

WHEREAS, the proposal review team identified Mammoth Sports Construction, Inc., The LandTek Group, Inc., and Thorworks Industries, Inc. (collectively, the “**Awarded Suppliers**”) as responsive and the most advantageous bidders; and

WHEREAS, the Awarded Suppliers and Equalis have negotiated contract terms to make the Awarded Suppliers’ products and services available to Equalis Group Members as part of the Construction Services & Job Order Contracting Program for the purposes of each Member satisfying and/or fulfilling its respective responsibility, obligation, duty, desire, or goal of providing for and maintaining the health, safety, and welfare of its citizenry, which includes, but is not limited to, administrative functions, actions, and duties.

BE IT RESOLVED, by the Cooperative Council of Governments’ Board of Directors, that the Cooperative Council of Governments hereby approves and ratifies the agreements with the Awarded Suppliers as providers of services under the Sports Construction Services Program and authorizes the execution of the agreements.

THE COOPERATIVE COUNCIL OF GOVERNMENTS

Franklyn A. Corlett, CCOG Board President

Attest:

David J. Akers, CCOG Secretary
Date Adopted: January 25, 2023

RESOLUTION #2023.1.3

APPROVING & RATIFYING THE AGREEMENTS WITH DLT SOLUTIONS, LLC, EC AMERICA, INC., GTY TECHNOLOGY HOLDINGS, INC., AND KYNDRYL, INC. AS RESPONSIVE AND MOST ADVANTAGEOUS BIDDERS IN RESPONSE TO RFP #COG-2139 FOR THE EQUALIS GROUP CLOUD SOLUTIONS PROGRAM

WHEREAS, The Cooperative Council of Governments, Inc. (“**CCOG**”), a Council of Governments and not-for-profit organization, provides group purchasing and outsourced shared services programs (the “**Programs**”) to its voting members (the “**Voting Members**”) its affiliate members (the “**Affiliate Members**”), and to members of Equalis Group (“**Equalis Group**”), collectively the “**Members**”, for the purposes of each Member satisfying and/or fulfilling its respective responsibility, obligation, duty, desire, or goal of providing for and maintaining the health, safety, and welfare of its citizenry, which includes, but is not limited to, administrative functions, actions, and duties;

WHEREAS, CCOG authorized the development of the information technology program (the “**IT Program**” or the “**Program**”) through Resolution #2020.05.4 adopted by the CCOG Board of Directors on May 13, 2020;

WHEREAS, as directed and authorized by Resolution #2020.05.4, Equalis Group LLC (“**Equalis**”), CCOG’s sole procurement and contracting director and outsourced management team, developed RFP #COG-2139, which was published by CCOG on October 7, 2022, for the cloud solutions program (the “**Cloud Solutions Program**”), a subset of the IT Program.

WHEREAS, the proposal review team identified DLT Solutions, Inc., EC America, Inc., GTY Technology Holdings, Inc., and Kyndryl, Inc. (collectively, the “**Awarded Suppliers**”) as responsive and most advantageous bidders; and

WHEREAS, the Awarded Suppliers and Equalis have negotiated contract terms to make Awarded Suppliers’ products and services available to Equalis Group Members as part of the IT Program for the purposes of each Member satisfying and/or fulfilling its respective responsibility, obligation, duty, desire, or goal of providing for and maintaining the health, safety, and welfare of its citizenry, which includes, but is not limited to, administrative functions, actions, and duties.

BE IT RESOLVED, by the Cooperative Council of Governments’ Board of Directors, that the Cooperative Council of Governments hereby approves and ratifies the agreements with the Awarded Suppliers as providers of services under the Cloud Solutions Program and authorizes the execution of the agreements.

THE COOPERATIVE COUNCIL OF GOVERNMENTS

Franklyn A. Corlett, CCOG Board President

Attest:

David J. Akers, CCOG Secretary
Date Adopted: January 25, 2023

RESOLUTION #2023.1.4

APPROVING & RATIFYING THE AMENDED & RESTATED MASTER AGREEMENT WITH CVS/CAREMARK AND HEALTH ACTION COUNCIL FOR EQUALIS GROUP'S PHARMACY BENEFIT MANAGEMENT PROGRAM.

WHEREAS, The Cooperative Council of Governments, Inc. ("**CCOG**"), a Council of Governments and not-for-profit organization, provides group purchasing and outsourced shared services programs (the "**Programs**") to its voting members (the "**Voting Members**") its affiliate members (the "**Affiliate Members**"), and to members of Equalis Group ("**Equalis Group**"), collectively the "**Members**", for the purposes of each Member satisfying and/or fulfilling its respective responsibility, obligation, duty, desire, or goal of providing for and maintaining the health, safety, and welfare of its citizenry, which includes, but is not limited to, administrative functions, actions, and duties;

WHEREAS, CCOG and Health Action Council partnered to establish the pharmacy benefits management program (the "**PBM Program**" or the "**Program**") and awarded CVS/caremark ("**CVS**") as one of the PBM Program Providers;

WHEREAS, CCOG, Health Action Council, and CVS are parties to an agreement (the "**Master Agreement**"), effective January 1, 2022 and expiring on December 31, 2024, which establishes CVS as one of CCOG's suppliers for the PBM Program;

WHEREAS, the Master Agreement specifically authorizes the parties to amend the Master Agreement in accordance with the outcomes of the annual market checks and includes renewal options that may be executed upon the mutual consent of the parties; and,

WHEREAS, Health Action Council conducted its annually market check and has negotiated improved pricing and contract terms on behalf of Members to ensure the pricing and terms of the Master Agreement are in alignment with competitive pharmacy benefit management coalitions.

BE IT RESOLVED, by the Cooperative Council of Governments' Board of Directors, that i) CCOG has approved and authorized the amended and restated Master Agreement, and ii) CCOG is authorized to enter into the amended and restated Master Agreement.

THE COOPERATIVE COUNCIL OF GOVERNMENTS

Franklyn A. Corlett, CCOG Board President

Attest:

David J. Akers, CCOG Secretary
Date Adopted: January 25, 2023

RESOLUTION #2023.1.5

APPROVING & RATIFYING THE AMENDED & RESTATED MASTER AGREEMENT WITH AMERSCO, INC. FOR EQUALIS GROUP'S ENERGY MANAGEMENT SERVICES PROGRAM.

WHEREAS, The Cooperative Council of Governments, Inc. ("**CCOG**"), a Council of Governments and not-for-profit organization, provides group purchasing and outsourced shared services programs (the "**Programs**") to its voting members (the "**Voting Members**") its affiliate members (the "**Affiliate Members**"), and to members of Equalis Group ("**Equalis Group**"), collectively the "**Members**", for the purposes of each Member satisfying and/or fulfilling its respective responsibility, obligation, duty, desire, or goal of providing for and maintaining the health, safety, and welfare of its citizenry, which includes, but is not limited to, administrative functions, actions, and duties;

WHEREAS, CCOG established the energy management services program (the "**Energy Program**" or the "**Program**") and awarded Ameresco, Inc. ("**Ameresco**") as one of the Energy Program providers;

WHEREAS, CCOG, Equalis Group, and Ameresco are parties to an Agreement (the "**Master Agreement**"), effective May 1, 2021 and expiring on April 20, 2026, which establishes Ameresco as one of CCOG's suppliers for the Energy Program;

WHEREAS, the Master Agreement authorizes the parties to amend the Master Agreement upon the mutual consent of the parties; and,

WHEREAS, Ameresco expanded its product and service offering available to Members to ensure the product and services offering are in alignment with the solutions that can be offered through the Energy Program.

BE IT RESOLVED, by the Cooperative Council of Governments' Board of Directors, that i) CCOG has approved and authorized the amended and restated Master Agreement, and ii) CCOG is authorized to enter into the amended and restated Master Agreement.

THE COOPERATIVE COUNCIL OF GOVERNMENTS

Franklyn A. Corlett, CCOG Board President

Attest:

David J. Akers, CCOG Secretary
Date Adopted: January 25, 2023